



MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
REGULAR BOARD OF DIRECTORS MEETING

was held on Monday, November 27, 2023, at 1:00 p.m., via Zoom and
at the City of Ventura Public Works Facility, Assembly Conference Room
336 San Jon Road, Ventura, CA 93002

MINUTES

DIRECTORS IN ATTENDANCE

Catherine Keeling, Chair
Jennifer Tribo, Vice-Chair/Secretary
Arne Anselm, Treasurer
James (Jim) Chambers
Conner Everts

STAFF IN ATTENDANCE

Bryan Bondy, Executive Director
Alex Dominguez, Legal counsel
Joseph Hughes, Legal Counsel
Jackie Lozano, Clerk of the Board

PUBLIC IN ATTENDANCE

Susan Munves
Sara Guzman, UWCD
Burt Handy
Mohammed Hasan, UWCD
Kathleen Kuepper, UWCD
John Lindquist, UWCD
Ed Reese, UWCD
Brian Zahn, UWCD

FIRST OPEN SESSION - CALL TO ORDER 1:05 p.m.

Chair Catherine Keeling called the meeting to order at 1:05 p.m.

1. PLEDGE OF ALLEGIANCE

Chair Keeling led the participants in reciting the Pledge of Allegiance.

2. BOARD OF DIRECTORS ROLL CALL

The Clerk of the Board called roll. All five Directors were present (Anselm, Chambers, Everts, Keeling, Tribo).

3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

Chair Keeling asked if there were any public comments. None were offered.

4. APPROVAL OF AGENDA

Motion

Director Everts moved for approval of the Agenda; seconded by Director Anselm. Roll call vote: five ayes (Anselm, Chambers, Everts, Keeling, Tribo); none opposed. Motion carries unanimously 5/0.

Executive Director Bondy departed the meeting.

EXECUTIVE (CLOSED) SESSION 1:19 p.m.

Chair Keeling moved the Board of Directors meeting into Executive (Closed) Session at 1:07 p.m. Technical difficulties arose and, with the assistance of legal counsel and Information Technology staff, the session officially commenced at 1:19 p.m.

5. PUBLIC EMPLOYEES (Govt. Code, § 54957.)

5a. Appointment/Employment:
Title: Executive Director

5b. Performance Evaluation:
Title: Executive Director

SECOND OPEN SESSION 1:48 p.m.

Chair Keeling moved the meeting into the Second open session at 1:48 p.m. She thanked everyone for their patience while the staff worked through the technical issues.

Executive Director Bondy rejoined the meeting.

6. Oral Report Regarding Executive (Closed) Session

The Agency's legal counsel Joseph Hughes reported no action was taken during the Executive (Closed) Session that is reportable under the Ralph M. Brown Act.

7. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Consent Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED.)

7a. Approval of Minutes
Motion

The Board will consider approving the Minutes from the September 25, 2023, Regular Mound Basin GSA Board of Directors meeting. A meeting cancellation notice was emailed to the Board of Directors and interested parties list as well as posted to the Mound Basin GSA website, Facebook page, and at the City of Ventura regarding the October 23, 2023, Regular Board of Directors meetings.

7b. Approval of Warrants
Motion

The Board will receive and review a summary report of the October approved warrants as well as consider approving payment of outstanding vendor invoices for November.

7c. Monthly Financial Reports
Information Item

The Board will receive a monthly profit and loss statement and balance sheet for the month of October 2023.

Motion to approve the Consent Calendar items, Director Everts; seconded by Director Chambers. Roll call vote: five ayes (Anselm, Chambers, Everts, Keeling, Tribo); none opposed. Motion carries unanimously 5/0.

8. BOARD MEMBER ANNOUNCEMENTS

Chair Keeling asked if there were any announcements from the Board members. Director Tribo announced her promotion to Assistant General Manager of Ventura Water. Director Chambers expressed his thanks to all who contributed to the Groundwater Sustainability Plan's approval and meeting this huge milestone. Directors Everts mentioned he will be attending a meeting with a consortium of nongovernmental organizations about groundwater issues and will report anything of interest at the next Board of Directors meeting.

There were no further announcements or comments by the Directors.

9. EXECUTIVE DIRECTOR UPDATE

Information Item

Executive Director Bryan Bondy summarized the written staff report concerning Agency activities since the last Regular Board of Directors meeting of September 25, 2023. He provided an interpretation of the monitoring well induction log that was included in the Board meeting packet. On a separate note, Director Everts asked Mr. Bondy if he could please find out the name of the Governor's office staff person who attended the Small GSA Coalition meeting.

Informational item. There were no further requests by the Directors. No comments or questions were offered by the public.

10. MOTION ITEMS

10a. Proposed Mound Basin GSA Regular Board of Directors Meeting Schedule for Calendar Year 2024

Motion

Clerk of the Board Jackie Lozano provided the proposed 2024 meeting dates to the Directors for their consideration. There were no questions. All Directors agreed on the location, dates, and time. Ms. Lozano will contact Ventura City Hall to determine if the conference rooms have been upgraded for hosting virtual meetings and will report back to the Directors at their next regular meeting. No comments or questions were offered by the public.

Motion to approve the 2024 Regular Board of Directors Meeting Schedule as submitted, Director Everts; seconded by Director Anselm. Roll call vote: five ayes (Anselm, Chambers, Everts, Keeling, Tribo); none opposed. Motion carries unanimously 5/0.

10b. Fiscal Year-End 2022-2023 Budget Report

Motion

The Board received and reviewed the budget report as provided in the agenda packet. There were no questions from the Board. No comments or questions were offered by the public.

Motion to receive and file the Fiscal Year-End 2022-23 Budget Report for the Mound Basin Groundwater Sustainability Agency, Director Everts; seconded by Director Chambers. Roll call vote: five ayes (Anselm, Chambers, Everts, Keeling, Tribo); none opposed. Motion carries unanimously 5/0.

10c. Resolution 2023-07 Adopting an Investment Policy

Motion

The Agency's legal counsel Alex Dominguez summarized the motion for the Board. As the Directors were already familiar with this request, they had no questions for staff and agreed that this would be a benefit to the Agency. No comments or questions were offered by the public.

Motion to approve Resolution 2023-07, adopting an Investment Policy for the Mound Basin Groundwater Sustainability Agency, Director Everts; seconded by Director Tribo. Roll call vote: five ayes (Anselm, Chambers, Everts, Keeling, Tribo); none opposed. Motion carries unanimously 5/0.

10d. Groundwater Sustainability Plan Approval

Motion

The Board received a summary of the Department of Water Resources (DWR) GSP assessment and approval by Executive Director Bondy, including a detailed description of DWR's Recommended Corrective Actions and his preliminary thoughts on approaches for addressing them.

The Directors agreed with Mr. Bondy's recommendations going forward. No comments or questions were offered by the public. No motion required for this agenda item and was informational in nature with a request for feedback.

10e. Stakeholder Engagement Plan Annual Review

Motion

Executive Director Bondy summarized this motion for Board approval. He noted that a redlined version of the plan was provided in the agenda packet for review and that the only substantive change is the addition of an additional outreach activity based on the DWR Recommended Corrective Action No. 5d. The added outreach activity is titled "Prioritized Collaboration with Regulatory Agencies and Interested Parties Concerning Depletions of Interconnected Surface Water." No comments or questions were offered by the Directors. No comments or questions were offered by the public.

Motion to accept the changes and update the Stakeholder Engagement Plan, Director Everts; seconded by Director Tribo. Roll call vote: five ayes (Anselm, Chambers, Everts, Keeling, Tribo); none opposed. Motion carries unanimously 5/0.

10f. Intera Work Order No. 11 for Water Year 2022/2023 GSP Annual Report

Motion

Executive Director Bondy presented this motion to the Board for its consideration. Intera, Inc. Statement of Work was provided in the agenda packet as reference. There were no comments or questions from the Board. No public comments were offered.

Motion to authorize the Executive Director to issue Intera, Inc. Work Order No. 11 for preparation of the water year 2022/2023 annual report not to exceed \$41,000 (\$37,210 and \$3,790 10% contingency), Director Chambers; seconded by Director Everts. Roll call vote: five ayes (Anselm, Chambers, Everts, Keeling, Tribo); none opposed. Motion carries unanimously 5/0.

10g. Intera Work Order No. 12 for As-Needed Services

Motion

Executive Director Bondy explained that Intera provided as-needed services during GSP development under prior work order. He is proposing a new as-needed services work order for the first 5-year GSP implementation period. He explained that the purpose of the as-needed work order is to facilitate completion of tasks that are too small to justify a standalone work order, such as periodic data uploading to DWR's website and planning. Having an as-needed services work order increases flexibility to address small needs when they arise and reduces the administrative burden and cost to issue many small work orders.

Motion to authorize the Executive Director to issue Work Order No. 12 to Intera, Inc. in an amount not to exceed \$50,000 for as-needed services, Director Everts; seconded by Director Chambers. Roll call vote: five ayes (Anselm, Chambers, Everts, Keeling, Tribo); none opposed. Motion carries unanimously 5/0.

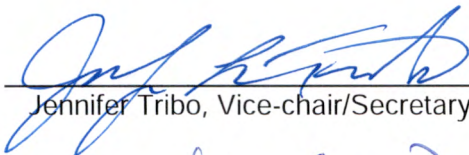
11. FUTURE AGENDA ITEMS

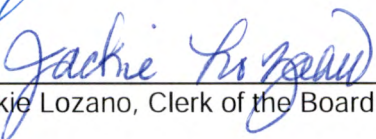
Chair Keeling asked if there were any suggested topics the Board would like to address at future meetings. None were offered.

ADJOURNMENT

Chair Keeling adjourned the meeting at 2:38 p.m. to the next Regular Board of Directors Meeting scheduled for Thursday, December 21, 2023, or call of the Chair.

I certify that the above is a true and correct copy of the minutes of the Mound Basin Groundwater Sustainability Agency's Board of Directors meeting of November 27, 2023.

ATTEST: 
Jennifer Tribo, Vice-chair/Secretary

ATTEST: 
Jackie Lozano, Clerk of the Board



MOUND BASIN GSA BOARD OF DIRECTORS MEETING ATTENDANCE SHEET

Monday, November 27, 2023, at 1:00 p.m.

Name: Kathleen Kuepper Name: _____

Organization: UWCD Organization: _____

Phone: _____ Phone: _____

E-mail: kathleenk@unitedwater.org E-mail: _____

Name: _____ Name: _____

Organization: _____ Organization: _____

Phone: _____ Phone: _____

E-mail: _____ E-mail: _____

Name: _____ Name: _____

Organization: _____ Organization: _____

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