



NOTICE IS HEREBY GIVEN that the Mound Basin Groundwater Sustainability Agency ("Agency") Board of Directors ("Directors") will hold a REGULAR BOARD MEETING at 1:00 P.M. on Thursday, April 15, 2021

In accordance with the California Governor's Executive Stay at Home Order and the County of Ventura Health Officer Declared Local Health Emergency and Be Well at Home Order resulting from the novel coronavirus (COVID-19), the Ventura City Hall is closed to the public. Therefore, the Mound Basin GSA will hold its Regular Board of Directors meeting virtually using the Zoom video conferencing application.

If you are new to Zoom, please click on this link and watch the short video tutorial: https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting-

To participate in the Board of Directors meeting via Zoom, please access: https://us02web.zoom.us/i/82529392240?pwd=eWNzTkdyREdYd2F5WIFtR2x3S05iQT09

Meeting ID: 825 2939 2240 | Passcode: MBGSA

To call into the meeting (audio only), call: (877) 853-5247 (US Toll-free)

Meeting ID: 825 2939 2240

MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY BOARD OF DIRECTORS MEETING AGENDA

CALL TO ORDER 1:00 P.M.

- 1. PLEDGE OF ALLEGIANCE
- 2. ROLL CALL

3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

The Board will receive public comments on items \underline{not} appearing on the agenda and within the subject matter jurisdiction of the Agency. The Board will not enter into a detailed discussion or take any action on any items presented during public comments. Such items may only be referred to the Executive Director or other staff for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on specific agenda items should do so at the time specified for those items. In accordance with Government Code $\S54954.3(b)(1)$, public comment will be limited to three (3) minutes per speaker.

4. APPROVAL OF AGENDA Motion

5. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

5a Approval of Minutes

Motion

The Board will consider approving the Minutes from the March 18, 2021, Regular Mound Basin GSA Board of Directors meeting.

5b Approval of Warrants

Motion

The Board will consider approving payment of outstanding vendor invoices.

5c Monthly Financial Reports

Information Item

The Board will receive monthly profit and loss statements and balance sheets for the month of March 2021.

6. BOARD MEMBER ANNOUNCEMENTS

- **6a** Directors will provide updates on matters not on the agenda.
- **6b** Directors will provide oral reports of time spent on grant eligible activities since the previous regular Board meeting.

7. EXECUTIVE DIRECTOR UPDATE

Information Item

The Executive Director will provide an informational update on non-GSP activities since the previous Board meeting.

8. MOTION ITEMS

8a GSP Monthly Update (Grant Category (c), Task 3 and Category (d), Task 4) <u>Motion</u>

The Board will receive an update from the Executive Director concerning development of the Agency's Groundwater Sustainability Plan and grant status. The Board may provide feedback or direction to staff.

9. FUTURE AGENDA ITEMS

The Board will suggest issues and/or topics they would like to address at future meetings.

ADJOURNMENT

The Board will adjourn to the next **Regular Board Meeting** scheduled for **Thursday**, **May 20**, **2021**, or call of the Chair.

Mound Basin GSA Board of Directors Meeting AGENDA April 15, 2021 Page 3

Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at UWCD's offices at 1701 North Lombard Street in Oxnard during normal business hours.

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs, or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the Mound Basin Clerk of the Board at (805) 525-4431 or the City of Ventura at (805) 654-7800. Notification of at least 48 hours prior to the meeting will enable the Agency to make appropriate arrangements.

Posted: (Date) April 9, 2021 (time) 1:30 P.M. (attest) Jackie Lozano

At: https://moundbasingsa.org

Posted: (Date) April 9, 2021 (time) 1:45 P.M. (attest) Jackie Lozano

At: https://www.facebook.com/moundbasingsa/

Posted: (Date) April 9, 2021 (time) 2:00 P.M. (attest) Jackie Lozano

At: United Water Conservation District, 1701 North Lombard Street, Oxnard CA 93030



Post Office Box 3544 Ventura, CA 93006-3544 (805) 525-4431 https://moundbasingsa.org

MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY REGULAR BOARD OF DIRECTORS MEETING

Thursday, March 18, 2021 at 1:00 P.M. via Zoom, due to COVID-19 Meeting Protocol

DRAFT MINUTES

DIRECTORS IN ATTENDANCE:

Mike Mobley, Chair Susan Rungren, Vice-Chair/Secretary Glenn Shephard, Treasurer Jim Chambers Conner Everts

STAFF IN ATTENDANCE:

Bryan Bondy, Executive Director Joseph Hughes, Agency Legal Counsel Jackie Lozano, Clerk of the Board

PUBLIC IN ATTENDANCE:

Dan Detmer, UWCD Burt Handy Kathleen Kuepper, UWCD John Lindquist, UWCD Eddie Pech, DWR Dr. Jason Sun, UWCD Ambry Tibay, UWCD

CALL TO ORDER 1:01 PM

Chair Mobley called the meeting to order at 1:01 P.M.

1. PLEDGE OF ALLEGIANCE

Chair Mobley led the participants in reciting the Pledge of Allegiance.

2. ROLL CALL

The Clerk of the Board called roll. All five Directors were present (Mobley, Chambers, Everts, Rungren, Shephard).

3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

Chair Mobley asked if there were any public comments. None were offered.

4. APPROVAL OF AGENDA

<u>Motion</u>

Motion to approve the agenda, Director Everts; Second, Director Rungren. Roll call vote: five ayes (Chambers, Everts, Rungren, Shephard, Mobley), none opposed. Motion carried 5/0.

5. CONSENT CALENDAR

5a Approval of Minutes

Motion

The Board will consider approving the Minutes from the February 18, 2021, Regular Mound Basin GSA Board of Directors meeting.

5b Approval of Warrants Motion

The Board will consider approving payment of outstanding vendor invoices.

5c Monthly Financial Reports Information Item

The Board will receive monthly profit and loss statements and balance sheets for the month of February 2021.

No comments or questions were offered by the Directors.

No public comments were offered.

Motion to approve the Consent Calendar, Director Everts; Second, Director Shephard. Roll call vote: fives ayes (Chambers, Everts, Mobley, Rungren, Shephard), none opposed. Motion carried 5/0.

6. BOARD MEMBER ANNOUNCEMENTS

- 6a Director Rungren announced that Ventura Water would be presenting its proposed water and wastewater rates to Ventura City Council on March 22. The other Directors did not have any announcements.
- **6b** Since the previous Board meeting, the Directors reported no time was spent on grant eligible activities.

7. EXECUTIVE DIRECTOR UPDATE

Executive Director Bondy reviewed the staff report with the Board regarding updates on non-GSP items.

Informational item. No comments or questions were offered by the Directors.

No public comments were offered.

8. MOTION ITEMS

8a GSP Monthly Update (Grant Category (c), Task 3 and Category (d), Task 4) <u>Motion</u>

Executive Director Bondy reviewed the staff report with the Board regarding Groundwater Sustainability Plan (GSP) development.

Director Chambers said he received feedback on the agricultural pumping rates used in the future projections for the GSP. He said that some of the citrus could potentially be converted to row crops in the future and there is a concern that the pumping estimate would be too low if that happens. Executive Director Bondy explained that the assumed pumping rates are for planning purposes and are not an allocation. He added that the GSPs must be reviewed and updated every five years, so changes in irrigation demand will be accounted for and addressed adaptively as the GSP is implemented.

Director Everts inquired about the timing for release of the City's 2020 Urban Water Management Plan. Director Rungren said she would find out (note: later in the meeting Director Rungren said the draft UWMP was scheduled for presentation to the City Water Commission on April 27 and Ventura City Council on June 14).

Executive Director Bondy asked if Director Rungren could confirm whether the UWMP is consistent with the groundwater pumping estimates provided by the City to MBGSA for the GSP. Director Rungren said she would check and get back to him.

Mound Basin GSA Board of Directors Meeting MINUTES March 18, 2021 Page 3

No further comments or questions were offered by the Directors.

No public comments or questions were offered by the public.

Motion to receive and file the GSP monthly update, Director Rungren; Second, Director Chambers. Roll call vote: five ayes (Chambers, Everts, Mobley, Rungren, Shephard), none opposed. Motion carried 5/0.

8b Sustainable Management Criteria (Category (d), Task 4) Motion

Executive Director Bondy summarized the recommended Sustainable Management Criteria (SMC) discussed prior Board meetings and workshops and recommended that the Board approve the SMC for inclusion in the draft GSP.

Chair Mobley asked if any changes had been made to the recommended SMC. Executive Director Bondy explained that minor changes were made to the SMC for Degraded Water Quality were necessary because United Water Conservation District staff recently changed their interpretation of which aquifer two wells are screened in. The changes are not material.

No further comments or questions were offered by the Directors.

No public comments or questions were offered by the public.

Motion to approve staff to incorporate the proposed SMCs into the draft GSP, Director Shephard; Second, Director Chambers. Roll call vote: five ayes (Chambers, Everts, Mobley, Rungren, Shephard), none opposed. Motion carried 5/0.

9. FUTURE AGENDA ITEMS

None were offered.

Director Chambers asked if there is a timeline for increased pumping by the City and inquired about the status of drilling the new (replacement) wells. Director Rungren said construction is in progress and offered to provide an update at the next Board of Directors meeting.

ADJOURNMENT 1:25 P.M.

Chair Mobley adjourned the meeting at 1:25 P.M. to the next **Regular Board Meeting** on **Thursday, April 15, 2021,** or call of the Chair.

I certify that above is a true and correct copy of the minutes of the Mound Basin Groundwater Sustainability Agency's Board of Directors meeting of March 18, 2021.

ATTEST:	
_	Susan Rungren, Board Secretary
ATTEST: _	
_	Jackie Lozano, Clerk of the Board

Mound Basin Groundwater Sustainability Agency Check Detail April 8, 2021

Туре	Num	Date	Name	Account	Original Amount
Bill Pmt -Check	11387	04/08/2021	A.J. Klein, Inc T. Denatale, B. Goldner	10000 · Bank of the Sierra	-767.00
Bill Pmt -Check	11388	04/08/2021	Bondy Groundwater Consulting, Inc	10000 · Bank of the Sierra	-11,800.00
Bill Pmt -Check	11389	04/08/2021	INTERA Incorporated	10000 · Bank of the Sierra	-2,753.00
Bill Pmt -Check	11390	04/08/2021	United Water Conservation District	10000 · Bank of the Sierra	-5,729.44
					-21 049 44



Item No. 5c

DATE: April 15, 2021

TO: Board of Directors and Executive Director

FROM: Ambry Tibay, UWCD

SUBJECT: Monthly Financial Reports

SUMMARY

The Board will receive the monthly financial reports for the Mound Basin GSA.

INFORMATIONAL ITEM

UWCD accounting staff has prepared financial reports based on the Mound Basin GSA revenue and expenses for the month of March 2021.

FISCAL SUMMARY

Not applicable.

ATTACHMENTS

- A. March 2021 Profit/Loss Statement
- B. March 2021 Profit/Loss by Class
- C. March 2021 Balance Sheet

Mound Basin Groundwater Sustainability Agency Profit & Loss Budget Performance July 2020 through March 2021

	Jul '20 - Mar 21	Annual Budget	Budget
Income			
40001 · Groundwater Extraction Fees	91,256.09	150,000.00	60.84%
41000 · Grant revenue			
41001 · State Grants	161,089.84	493,277.00	32.66%
Total 41000 · Grant revenue	161,089.84	493,277.00	32.66%
47000 · Other Revenue			
47001 · Late Fees	-3,870.13	1,136.00	-340.68%
Total 47000 · Other Revenue	-3,870.13	1,136.00	-340.68%
Total Income	248,475.80	644,413.00	38.56%
Gross Profit	248,475.80	644,413.00	38.56%
Expense			
52200 · Professional Services			
52240 · Prof Svcs - IT Consulting	727.78	494.00	147.32%
52250 · Prof Svcs - Groundwater/GSP Pre			
52252 · Prof Svcs - GSP Consultant	240,569.14	469,842.00	51.20%
Total 52250 · Prof Svcs - Groundwater/GSP Pre	240,569.14	469,842.00	51.20%
52270 · Prof Svcs - Accounting	6,219.23	15,000.00	41.46%
52275 · Prof Svcs - Admin/Clerk of Bd	8,153.11	12,500.00	65.22%
52280 · Prof Svcs - Executive Director	16,000.00	45,000.00	35.56%
Total 52200 · Professional Services	271,669.26	542,836.00	50.05%
52500 · Legal Fees			
52501 · Legal Counsel	3,097.50	35,000.00	8.85%
Total 52500 · Legal Fees	3,097.50	35,000.00	8.85%
53000 · Office Expenses			
53010 · Public Information	2,417.92	5,000.00	48.36%
53020 · Office Supplies	44.36	3,500.00	1.27%
53026 · Postage & Mailing	238.91	700.00	34.13%
53070 · Licenses, Permits & Fees	3,712.80	4,000.00	92.82%
53110 · Travel & Training	261.99	500.00	52.40%
Total 53000 · Office Expenses	6,675.98	13,700.00	48.73%
53500 · Insurance			
53510 · Liability Insurance	1,945.00	3,700.00	52.57%
Total 53500 · Insurance	1,945.00	3,700.00	52.57%
70000 · Interest & Debt Service			
70120 · Interest Expense	0.00	1,238.00	0.00%
Total 70000 · Interest & Debt Service	0.00	1,238.00	0.00%
Total Expense	283,387.74	596,474.00	47.51%
let Income	-34,911.94	47,939.00	-72.83%

Mound Basin Groundwater Sustainability Agency Profit & Loss by Class July 2020 through March 2021

	A - Grant Administration	Task 03 - Stakeholder Outreach (C - Planning Activities)	Total C - Planning Activities	Task 04 - GSP Development (D - GSP Development)	D - GSP Development - Other (D - GSP Development)	Total D - GSP Development	Unclassified	TOTAL
Income		(=		(= ====================================	(
40001 · Groundwater Extraction Fees	0.00	0.00	0.00	0.00	0.00	0.00	91,256.09	91,256.09
41000 · Grant revenue							,	,
41001 · State Grants	8,429.50	0.00	0.00	0.00	152,660.34	152,660.34	0.00	161,089.84
Total 41000 · Grant revenue	8,429.50	0.00	0.00	0.00	152,660.34	152,660.34	0.00	161,089.84
47000 · Other Revenue								
47001 · Late Fees	0.00	0.00	0.00	0.00	0.00	0.00	-3,870.13	-3,870.13
Total 47000 · Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00	-3,870.13	-3,870.13
Total Income	8,429.50	0.00	0.00	0.00	152,660.34	152,660.34	87,385.96	248,475.80
Gross Profit	8,429.50	0.00	0.00	0.00	152,660.34	152,660.34	87,385.96	248,475.80
Expense								
52200 · Professional Services								
52240 · Prof Svcs - IT Consulting	0.00	0.00	0.00	0.00	0.00	0.00	727.78	727.78
52250 · Prof Svcs - Groundwater/GSP Pre								
52252 · Prof Svcs - GSP Consultant	8,500.00	5,150.00	5,150.00	217,183.14	0.00	217,183.14	9,736.00	240,569.14
Total 52250 · Prof Svcs - Groundwater/GSP Pre	8,500.00	5,150.00	5,150.00	217,183.14	0.00	217,183.14	9,736.00	240,569.14
52270 · Prof Svcs - Accounting	2,445.63	0.00	0.00	0.00	0.00	0.00	3,773.60	6,219.23
52275 · Prof Svcs - Admin/Clerk of Bd	0.00	170.55	170.55	149.23	0.00	149.23	7,833.33	8,153.11
52280 · Prof Svcs - Executive Director	0.00	0.00	0.00	0.00	0.00	0.00	16,000.00	16,000.00
Total 52200 · Professional Services	10,945.63	5,320.55	5,320.55	217,332.37	0.00	217,332.37	38,070.71	271,669.26
52500 · Legal Fees								
52501 · Legal Counsel	0.00	0.00	0.00	0.00	0.00	0.00	3,097.50	3,097.50
Total 52500 · Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	3,097.50	3,097.50
53000 · Office Expenses								
53010 · Public Information	0.00	1,775.60	1,775.60	0.00	0.00	0.00	642.32	2,417.92
53020 · Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	44.36	44.36
53026 · Postage & Mailing	0.00	0.00	0.00	0.00	0.00	0.00	238.91	238.91
53070 · Licenses, Permits & Fees	0.00	0.00	0.00	0.00	0.00	0.00	3,712.80	3,712.80
53110 · Travel & Training	0.00	0.00	0.00	0.00	0.00	0.00	261.99	261.99
Total 53000 · Office Expenses	0.00	1,775.60	1,775.60	0.00	0.00	0.00	4,900.38	6,675.98
53500 · Insurance								
53510 · Liability Insurance	0.00	0.00	0.00	0.00	0.00	0.00	1,945.00	1,945.00
Total 53500 · Insurance	0.00	0.00	0.00	0.00	0.00	0.00	1,945.00	1,945.00
Total Expense	10,945.63	7,096.15	7,096.15	217,332.37	0.00	217,332.37	48,013.59	283,387.74
Net Income	-2,516.13	-7,096.15	-7,096.15	-217,332.37	152,660.34	-64,672.03	39,372.37	-34,911.94

Mound Basin Groundwater Sustainability Agency Balance Sheet

As of March 31, 2021

	Mar 31, 21
ASSETS	
Current Assets	
Checking/Savings	
10000 · Bank of the Sierra	198,180.12
Total Checking/Savings	198,180.12
Accounts Receivable	
11000 · Accounts Receivable	145,371.49
Total Accounts Receivable	145,371.49
Total Current Assets	343,551.61
TOTAL ASSETS	343,551.61
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	21,049.44
Total Accounts Payable	21,049.44
Other Current Liabilities	
20001 · Advance from City of Ventura	55,000.00
20510 · Interest Payable	1,958.30
Total Other Current Liabilities	56,958.30
Total Current Liabilities	78,007.74
Total Liabilities	78,007.74
Equity	
32000 · Retained Earnings	300,455.81
Net Income	-34,911.94
Total Equity	265,543.87
TOTAL LIABILITIES & EQUITY	343,551.61



Item No. 7

DATE: April 15, 2021

TO: Board of Directors

FROM: Executive Director

SUBJECT: Executive Director Update

SUMMARY

The following are updates on non-GSP matters since the last Board meeting.

1. Administrative: No update.

- 2. <u>Financial</u>: Invoices for the 2020-2 semi-annual period (July-December 2020) were issued in early March.
- 3. <u>Legal</u>: No activity.
- 4. <u>Groundwater Monitoring Well DWR Technical Support Services (TSS)</u>: Staff coordinated with DWR on next steps. The Coastal Development Permit application is scheduled for a hearing on April 15, 2021.
- 5. <u>Correspondence</u>: None.

INFORMATIONAL ITEM

Receive an update from the Executive Director concerning non-GSP matters since the previous board meeting.

BACKGROUND

Not applicable

FISCAL SUMMARY

Not applicable



Motion Item No. 8a

DATE: April 15, 2021

TO: Board of Directors

FROM: Executive Director

SUBJECT: GSP Monthly Update (Grant Category (c), Task 3 and (d), Task 4)

SUMMARY

The following is a monthly status update on the Groundwater Sustainability Plan (GSP) and associated grant. An updated GSP development schedule is attached for discussion (Attachment A).

GSP Development:

- 1. <u>GSP Status</u>: The GSP development team worked on developing the draft GSP.
 - a. The Executive Director prepared drafts of GSP Section 1 (Introduction), GSP Section 2.1 (Agency Information), GSP Section 2.2 (Description of Plan Area), and GSP Section 2.3 (Notice and Communication). The Executive Director also reviewed draft sections prepared by UWCD.
 - b. UWCD prepared a draft of GSP Section 3.3 (Water Budgets) and GSP Section 5 (Monitoring Networks).
 - c. Intera, Inc. provided support to the Executive Director and UWCD staff on the items listed above.
- 2. <u>Outreach</u>: The Executive Director prepared a brief for the Santa Clara River Watershed Committee (SCRWC) April meeting, but was unable to provide the brief because the first presenter ran longer than scheduled. The brief will be provided during a future SCRWC meeting.
- 3. <u>GSP Development Schedule</u>: The updated GSP Development Schedule is provided in Attachment A.

Sustainable Groundwater Planning (SGWP) Grant:

1. Invoices:

a. Grant Progress Report and Invoice No. 7 were submitted to DWR on January 18, 2021 and were approved in early March. Payment in the amount of \$\$59,735 is expected in approximately one month.

2. Grant Deliverables:

a. Remaining grant deliverables include quarterly progress reports and invoices, final report, and the GSP. These deliverables will be submitted as they become due.

RECOMMENDED ACTION

Receive an update from the Executive Director concerning Groundwater Sustainability Plan development and associated grant and consider providing feedback or direction to staff.

BACKGROUND

None.

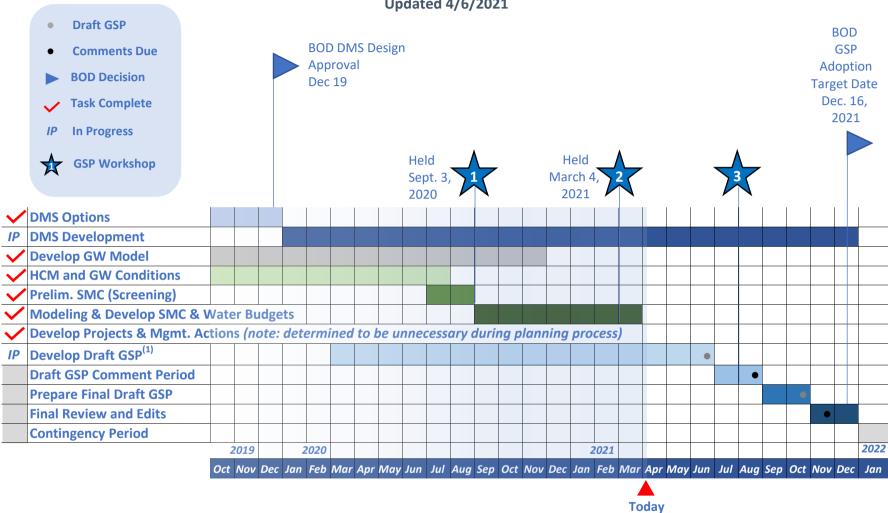
FISCAL SUMMARY

None.

ATTACHMENTS

A. GSP Schedule

Mound Basin GSA GSP Development Schedule Updated 4/6/2021



Notes:

(1) GSP topics not listed above generally consist of background or supporting information and will be prepared concurrently with the above-listed tasks.

BOD = Board of Directors; DMS = Data Management System; HCM = Hydrogeologic Conceptual Model; GSA = Groundwater Sustainability Agency;

GSP = Groundwater Sustainability Plan; GW = Groundwater